WELCOME TO THE ATLAS!
The Art Beat of H Street

Let your imagination explore endless possibilities when you host your event at the Atlas! Our creative, historic, and one-of-a-kind venue is an important landmark in the District for the past 80 years. Our theater setting is perfect for intimate gatherings and large scale galas, weddings, corporate events, birthday parties and everything in between. Our team of talented professionals, skilled in event planning, sound engineering, lighting design, and theater production are at your call to plan, meet, execute, and exceed your expectations. Now booking 2020 through 2023. When you rent the Atlas you’re supporting a vital non-profit performing arts organization. Thank you!
AMENITIES
• Dressing Rooms
• Green Room
• Bridal Suite
• Groom Suite
• Showers
• Top Level Production Team
• Professional Grid-in Event Space
• Custom Professional Event Lighting
• Professional Sound Equipment
• Easily Accessible Loading Dock

WHAT IS AROUND THE ATLAS?
• Metro Station (via streetcar, or walking 15 minutes)
• Union Station (15 minute walk)
• Free DC Streetcar from Union Station
• Valet Service
• Uber/Lyft
• Hotels such as Homewood Suites and Hampton by Hilton
• Airbnb
VENUES

- **The Lang Theatre** | 258 fixed-seat theatre space
- **The Sprenger Theatre** | flexible black box | riser seating | 180 or 280 standing
- **Lab II Theatre** | flexible black box | riser seating | 79 or 100 standing
- **Lab I Theatre** | flexible black box | 60 or 90 standing
- **Great Hall: Kogod Lobby + Cafritz Promenade** | open space | add a stage small stage + cafe tables optional | up to 300 guests standing room
Package 1 is Perfect for Wedding Receptions and Special Events
Up to 150 Seated
Starting at $5,000

Venues Included:
- The Sprenger Theatre (reception)
- The Great Hall (cocktail hour)
- Catering Staging Area

Spaces include exclusive use of the Sprenger Theatre during the five hour event, a one-hour cocktail hour in the Great Hall and a Catering Staging Area. This package also includes three hours to load in and one hour to load out.

Package Includes:
- Lighting Technician
- Sound Technician
- Assistant Production Manager
- Special Events Manager
- Event lighting throughout both spaces
- During/post event cleaning
- Final walk through with our Special Events Manager and Production Team

Sample Timeline:
3 - 6 PM - Load In
6 - 7 PM - Cocktail Hour: Great Hall
7 - 11 PM - Reception: Sprenger Theatre
11 - 12 AM - Load Out

See next page for possible floor plans.
Sprenger Wedding Reception #1 - 150 Seated (15 Tables)
Stage, Dance Floor, Sound Mix Position, Bar and Food with Service

Sprenger Wedding Ceremony and Reception Sample Floor Plan
140-160 Guests (various rectangle table sizes)
Package 2 is Perfect for Larger Wedding Receptions
Up to 150 Seated
Starting at $7,200
Venues Included:  The Sprenger Theatre
                  The Great Hall
                  Catering Staging Area

Spaces include exclusive use of the Sprenger Theatre and Great Hall during the five hour event and a Catering Staging area. This package also includes three hours to load in and one hour to load out.

Package Includes:
• Lighting Technician
• Sound Technician
• Assistant Production Manager
• Special Events Manager
• Event lighting throughout both spaces
• During/post event cleaning
• Final walk through with our Special Events Manager and Production Team

Sample Timeline:
3 - 6 PM - Load In
6 - 7 PM - Cocktail Hour: Great Hall
7 - 11 PM - Reception: Sprenger Theatre + Great Hall
11 - 12 AM - Load Out

See next page for possible floor plans.
Sprenger Wedding Reception #1 - 150 Seated (15 Tables)
Stage, Dance Floor, Sound Mix Position, Bar and Food with Service

Sprenger Wedding Ceremony and Reception Sample Floor Plan
140-160 Guests (various rectangle table sizes)
Package 3 is Perfect for Wedding Ceremonies, Receptions, Galas, Fundraisers
Up to 150 Seated or 200 Seated
Starting at $5,435
Venues Included: The Lang Theatre
The Sprenger Theatre
The Great Hall
Catering Staging Area

Spaces include exclusive use of the Lang Theatre for a ceremony and reception in the Sprenger Theatre during the six hour event, a one-hour cocktail hour in our Great Hall and a Catering Staging Area. This package also includes three hours to load in and one hour to load out

Package Includes:
• Lighting Technician
• Sound Technician
• Assistant Production Manager
• Special Events Manager
• Event lighting throughout both spaces
• During/post event cleaning
• Final walk through with our Special Events Manager and Production Team

Sample Timeline:
2:30 - 5:30 PM - Load In
5:30 - 6 PM - Ceremony: Sprenger Theatre
6 - 7 PM - Cocktail Hour: Great Hall
7 - 11 PM - Reception: Sprenger Theatre
11 - 12 AM - Load Out

See next page for possible floor plans.
Sprenger - Conference/Ceremony - Seating for Up to 208
Stage, Bar and Food with Service, Projector Available

Gala/Seated Fundraiser - 200 Seated (20 Tables)
Buffet Bar and Food Tables
Full Buyout is Perfect for a Large Galas, Wedding Ceremonies, Receptions
Up to 200 Seated - 400 Standing Room
Starting at $10,000
Venues Included:
The Lang Theatre
The Sprenger Theatre
The Great Hall
Lab I + Lab II

Spaces include exclusive use of the Sprenger Theatre, Great Hall, and Lang Theatre during the six hour event with catering staging area in our Lab II space. This package also includes three hours to load in and one hour to load out.

Package Includes:
• Lighting Technician
• Sound Technician
• Assistant Production Manager
• Special Events Manager
• Event lighting throughout all three spaces
• During/post event cleaning
• Final walk through with our Special Events Manager and Production Team

Sample Timeline:
2:30 - 5:30 PM - Load In
5:30 - 6 PM - Ceremony: Lang Theatre
6 - 7 PM - Cocktail Hour: Great Hall
7 - 11 PM - Reception: Sprenger Theatre
11 - 12 AM - Load Out
map not drawn to scale
Package 5 is Perfect for Galas and Fundraising Events
Standing Room up to 350 People
Starting at $6,320
Venues Included: The Great Hall
The Sprenger Theatre

Spaces include exclusive use of the Great Hall and Sprenger Theatre during your four hour event and a catering staging area. This package also includes three hours to load in and one hour to load out.

Package Includes:
• Lighting Technician
• Sound Technician
• Assistant Production Manager
• Special Events Manager
• Event lighting throughout both spaces.
• During/post event cleaning
• Projector
• Hanging of soft goods
• Final walk through with our Special Events Manager and Production Team

Sample Timeline:
4 - 7 PM - Load In
7 -11 PM - Event: Great Hall & Sprenger Theatre
11- 12 AM - Load Out

See next page for possible floor plan.
Sprenger Open Room Event - Capacity 280
Stage, Dance Floor, Food and Bars with Service, Projector Available

Stage (12' 0" x 8' 0")

16' x 0' Stage Option (Using Grey Carpeted Riser Platforms)

DANCE FLOOR AREA
20' X 15'

Sound Mx
Package 6 is Perfect for Galas, Fundraisers, and Standing Receptions
280 Standing Room or Up to 200 Seated
Starting at $4,670
Venue Included: The Sprenger Theatre
Catering Staging Area

Spaces include exclusive use of the Sprenger Theatre during the four hour event and a catering staging area. This package also includes three hours to load in and one hour to load out.

Package Includes:
• Lighting Technician
• Sound Technician
• Assistant Production Manager
• Special Events Manager
• Event lighting throughout the space
• Projector
• During/post event cleaning
• Final walk through with our Special Events Manager and Production Team

Sample Timeline:
4 - 7 PM - Load In
7 - 11 PM - Reception: Sprenger Theatre
11 - 12 AM - Load Out

See next page for possible floor plan.
Gala/Seated Fundraiser - 200 Seated (20 Tables)
Buffet Bar and Food Tables

White Backdrop/Projection Surface
Package 7 is Meeting + Small Conference Package
Up to 80 seated
Starting at $850
Venues Included:  Lab I Theatre or Lab II Theatre (4 hr minimum)

Spaces include exclusive use of Lab I or Lab II during this four hour event. This package also includes one hour to load in and out.

Package Includes:
• Lighting Technician/ Sound Technician
• Assistant Production Manager
• Special Events Manager
• Projector

Sample Timeline:
5 - 6 PM - Load In
6 - 9 PM - Meeting
9 - 10 PM - Load Out
Lab 1 - Standing Reception - Up to 80 Person Capacity
High Tops Bar and Food with Service, Speakers, Booth

Lab 1 - Reception/Fundraiser - Up to 60 Seated
(6 Tables) Bar and Food Buffet, Speakers, Booth
Q: Is there a discount for Nonprofits?  
A: Yes! We offer special Nonprofit pricing that includes a 25% off discount from our normal rates.

Q: What is the maximum number of guests I can fit in the Atlas for a gala or fundraising event?  
A: 400! You will need to rent a minimum of 4 of the 5 venues in order to achieve this.

Q: What are your capacities for weddings and wedding receptions?  
A: The building best accommodates events with 150-200 guests.

Q: Do you have tables and chairs?  
A: At this point in time the Atlas does not rent tables and chairs.

Q: What is a load-in? How long do load-in and load-out take?  
A: A load-in or load-out is the time factored in to bring all event items into the venue, stage them, and any additional time preparing with our technicians. For many events, load-in takes 3-4 hours. Load-out takes approximately 2 hours or less. More complex events will take additional time. We require a minimum of 3 hours for load-in for multi-venue use rentals. Be sure to confirm load-in and load-out times with vendors at the time of contract.

Q: I would like to do my ceremony and reception at the Atlas. Will that work?  
A: Yes, you can have both events within the Atlas - choose from 5 event venues!

Q: I would like to do my ceremony and reception within the Sprenger Theatre. Is this possible?  
A: Yes! There are a few options: 1. Have the ceremony in the center of the Sprenger Theatre, which will double as the dance floor and have guests seated at tables around the perimeter or 2. Ask your caterers to flip the space from ceremony to reception while you and your guest have cocktail hour in the Great Hall.
Q: Do I need to hire a wedding planner?
A: Wedding Planners are not required but we recommend them. A wedding planner is a great person to go between your wedding party and our Special Events Manager on the big day! The Atlas requires that you provide an event day contact that is not part of the wedding party or immediate family. It is strongly suggested that you hire an experienced person to handle this aspect of your wedding. They can oversee your vendors and make sure your event stays on schedule.

Q: Can I have candles?
A: We only allow LED candles.

Q: Can I bring in my own alcohol?
A: Atlas can serve as your ABRA Manager for the event! We are able to purchase, and distribute alcohol to your guests with our in-house staff of bartenders. We also encourage you to have your caterer hold all liability for alcohol, as they will be able to best support your menu, while providing all necessary documentation. Some caterers do not allow clients to provide their own alcohol, as they prefer to be the only holders of the liability for liquor.
We have albums and photo pages all over the Internet. Find us online and get inspired!

The Knot

Pinterest
pinterest.com/atlaspac

Instagram
instagram.com/atlaspacdc

Facebook
www.facebook.com/atlasarts

Youtube
youtube.com/channel/UC74oD1fD-nqxiaBayraRTHg
The Atlas Performing Arts Center is a non-profit performing arts venue in a historic theater. We’re the cultural anchor of the H Street, Northeast community in Washington, DC. The Atlas fosters and presents stellar art in film, dance, music, theater, vocal and choral work, spoken word, and beyond.

When you rent from the Atlas you are supporting the burgeoning H Street NE corridor, its arts, audiences, and neighbors. We thank you!
“We looked at a lot of venues between MD, DC, and VA and each one had a lot but not everything. The vineyard/barn was nice but no audio (we didn’t hire a DJ - we made a playlist). This other place was great but we’d have to bring in more lighting or literally the place didn’t have enough bathrooms. The Atlas has it all. Professional lighting and sound is everything. It really does make the wedding. **How many times have YOU been to a wedding and you can’t hear the vows!?** We wore wireless mics and everyone hung on every word. We had handheld mics that were effortlessly passed around during the toasts. That was awesome. Then, you have theater staff there to keep the pace going and change the lighting as the moments shift. We had cocktail hour in the Great Hall and made a grand entrance at the top of the steps. **We took photos on the staircase during cocktail hour and got to enjoy the time with everyone.** We only snuck out for photos under the marquee for 10 minutes at the very end of cocktail hour. Then, we all entered the Sprenger Theater together for the ceremony and reception. We had long tables on each side of the black box with a dance floor in the center. We chose to start on opposite sides of the dance floor and met each other in the middle for our vows. It was flawless. **Everything worked.** We didn’t do a ton of flowers -

instead, we decorated with light and rented a hazer machine! **It was seriously magical.** If you’re a modern bride this is the historic venue for you.”

- Rachel Pearl pictured above with husband, Salvatore Pirrone, married on 9.28.2019.
Welcome!

Thanks to our host, the Atlas Performing Arts Center.
SPRENGER
LAB II
THE GREAT HALL
THE GREAT HALL
THE GREAT HALL
Watch the wedding experience

Watch the theater experience

Learn the history of the Atlas