

ATLAS

PERFORMING ARTS CENTER

WELCOME TO THE ATLAS

The Art Beat of H Street

Let your imagination have no boundaries with our creative, artistic, unique, and one-of-a kind event venue. An important landmark in The District for the past 80 years. This historic setting is perfect for intimate gatherings to large scale galas, weddings, corporate events and everything in between. Our team of talented professionals skilled in event planning, sound engineering, and lighting design are at your call to plan, meet, execute, and exceed your expectations.

Your big event needs a stage and dressing rooms.

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- Professionally lit Dressing Rooms
- Green Rooms
- Bridal Suite
- Grooms Suite
- Showers
- Top Level Production Team
- Professional Grid in Event Space
- Custom Professional Event Lighting
- High End Sound Equipment
- Easily Accessible Loading Dock

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- Metro Station (via street car, or walking 15 minutes)
- Union Station (15 minute walk)
- DC Streetcar from Union Station
- Valet Service
- Uber/Lyft
- Hotels such as Homewood Suites and Hampton by Hilton
- Airbnb

Spaces include exclusive use of the Sprenger Theatre during the five hour event, one hour cocktail hour in the Great Hall and a Catering Staging Area. This package also includes three hours to load in and one hour to load out.

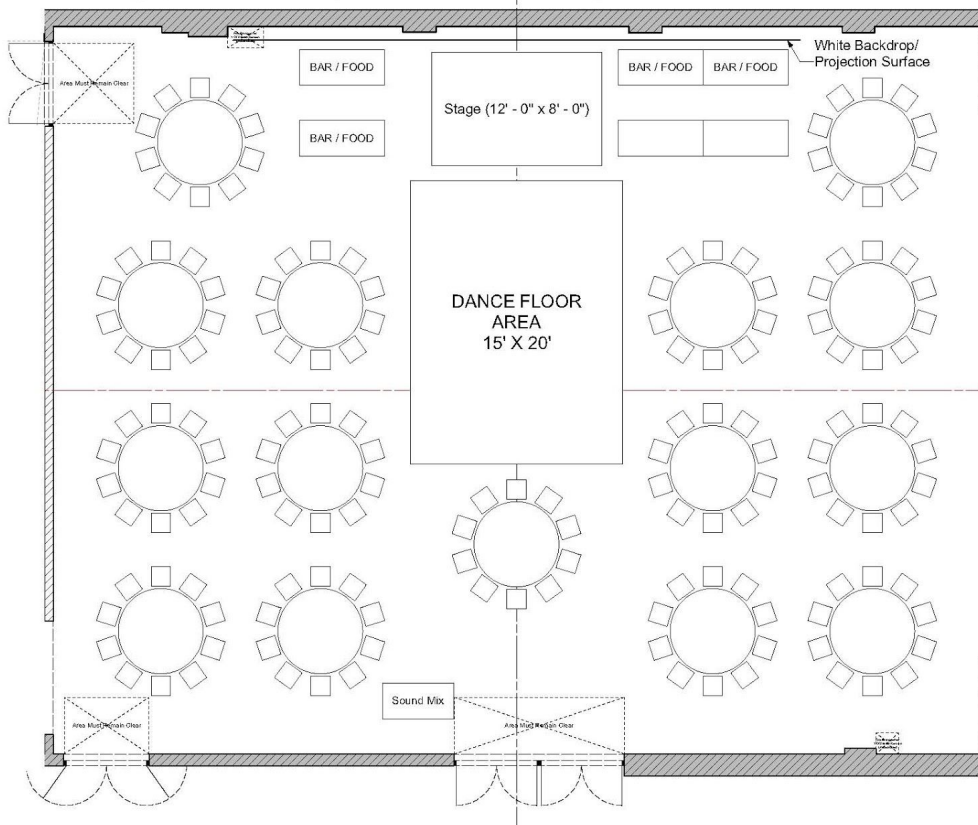
PACKAGE INCLUDES:

- Lighting Technician
- Sound Technician
- Assistant Production Manager
- Special Events Manager
- Event lighting throughout both spaces
- During/post event cleaning
- Final walk through with our Special Events Manager and Production Team

SAMPLE TIMELINE:

- 3 - 6 PM - Load In
- 6 - 7 PM - Cocktail Hour: Great Hall
- 7 - 11 PM - Reception: Sprenger Theatre
- 11 - 12 AM - Load Out

**Sprenger Wedding Reception #1 - 150 Seated (15 Tables)
Stage, Dance Floor, Sound Mix Position, Bar and Food with Service**





Spaces include exclusive use of the Sprenger Theatre and Great Hall during the five hour event and a catering staging area. This package also includes three hours to load in and one hour to load out.

Packages Includes:

- Lighting Technician
- Sound Technician
- Assistant Production Manager
- Special Events Manager
- Event lighting throughout both spaces
- During/post event cleaning
- Final walk through with our Special Events Manager and Production Team.

Sample Timeline:

3 - 6 PM - Load In

6 - 7 PM - Cocktail Hour: Great Hall

7 - 11 PM - Reception: Sprenger Theatre & Great Hall

11 - 12 AM - Load Out

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Spaces include exclusive use of the Sprenger Theatre for a ceremony and reception in the Sprenger Theatre during the six hour event, one hour cocktail hour in our Great Hall and a Catering Staging Area in our Lab II space. This package also includes three hours to load in and one hour to load out

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- Lighting Technician
- Sound Technician
- Assistant Production Manager
- Special Events Manager
- Event lighting throughout both spaces
- During/post event cleaning
- Final walk through with our Special Events Manager and Production Team

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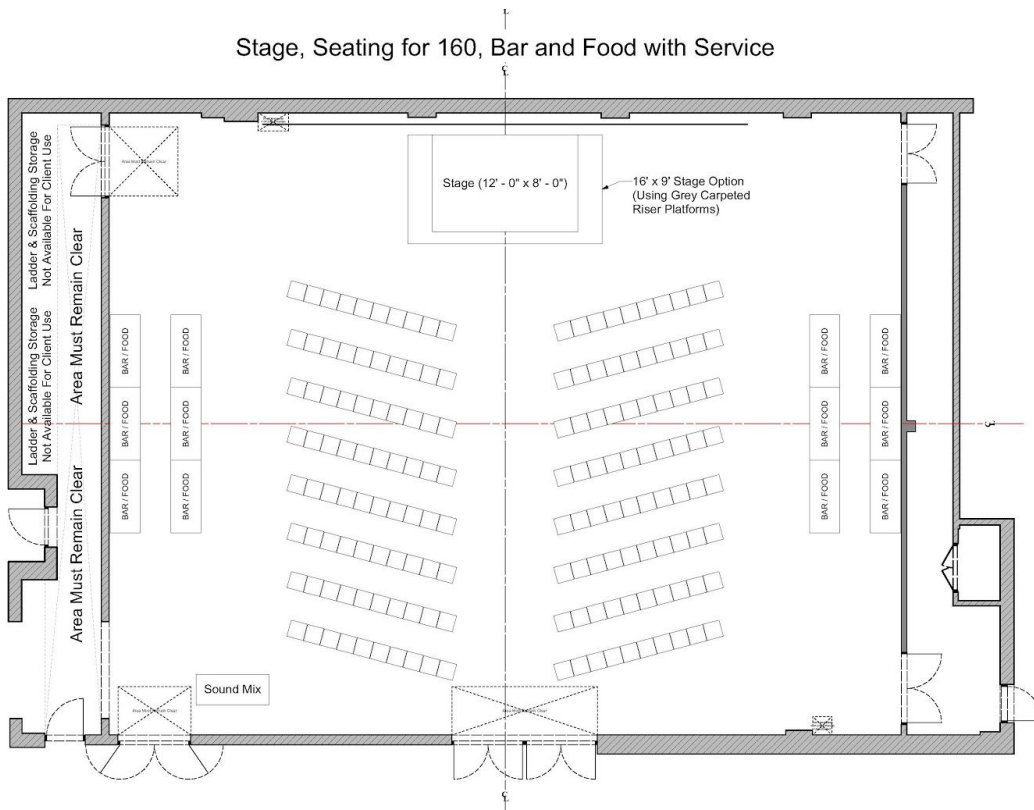
2:30 - 5:30 PM - Load In

5:30 - 6 PM - Ceremony: Sprenger Theatre

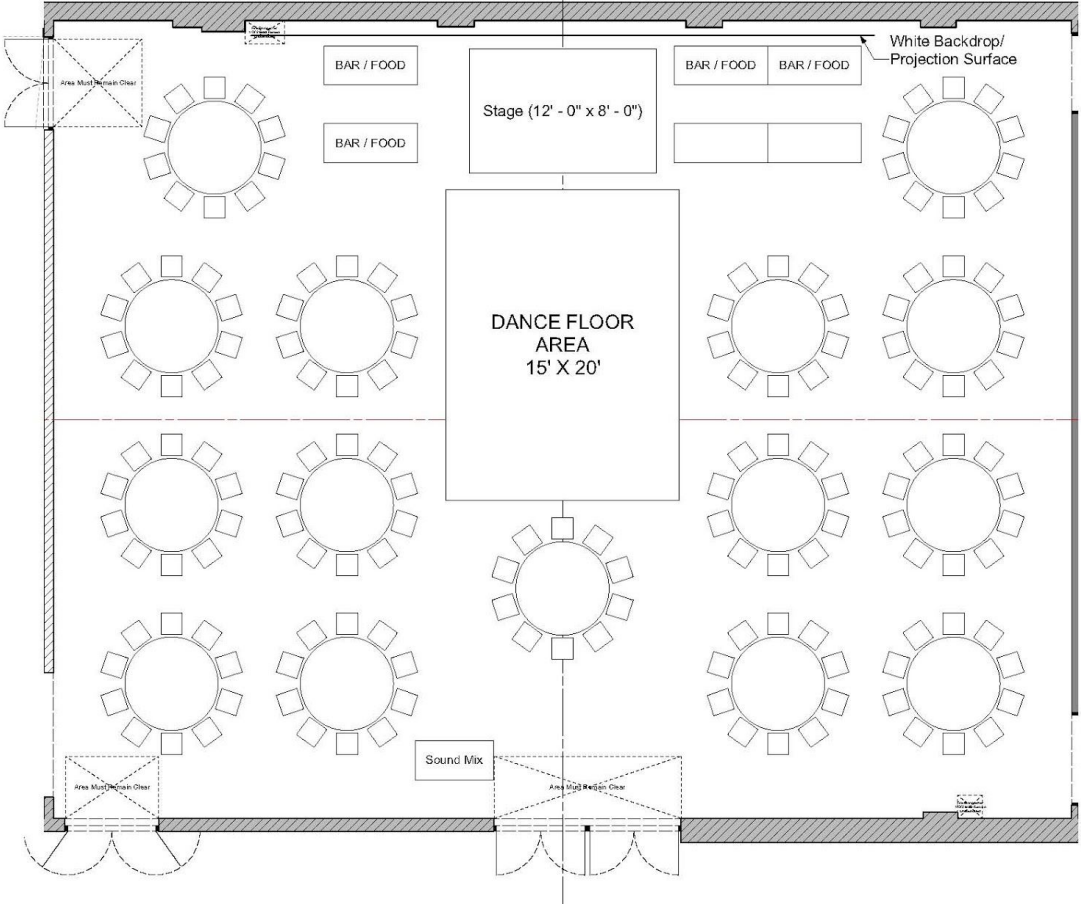
6 - 7 PM - Cocktail Hour: Great Hall

7 - 11 PM - Reception: Sprenger Theatre

11 - 12 AM - Load Out



Sprenger Wedding Reception #1 - 150 Seated (15 Tables)
Stage, Dance Floor, Sound Mix Position, Bar and Food with Service





Spaces include exclusive use of the Sprenger Theatre, Great Hall, and Lang Theatre during the six hour event and catering staging area in our Lab II space. This package also includes three hours to load in and one hour to load out.

Package Includes

- Lighting Technician
- Sound Technician
- Assistant Production Manager
- Special Events Manager
- Event lighting throughout all three spaces
- During/post event cleaning
- Final walk through with our Special Events Manager and Production Team

Sample Timeline:

2:30 - 5:30 PM - Load In

5:30 - 6 PM - Ceremony: Lang Theatre

6 - 7 PM - Cocktail Hour: Great Hall

7 - 11 PM - Reception: Sprenger Theatre

11 - 12 AM - Load Out

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Ask about our nonprofits discounts

Spaces include exclusive use of the Great Hall and Sprenger Theatre during your four hour event and a catering staging area. This package also includes three hours to load in and one hour to load out.

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- Lighting Technician
- Sound Technician
- Assistant Production Manager
- Special Events Manager
- Event lighting throughout both spaces.
- During/post event cleaning
- Projector
- Hanging of soft goods
- Final walk through with our Special Events Manager and Production Team

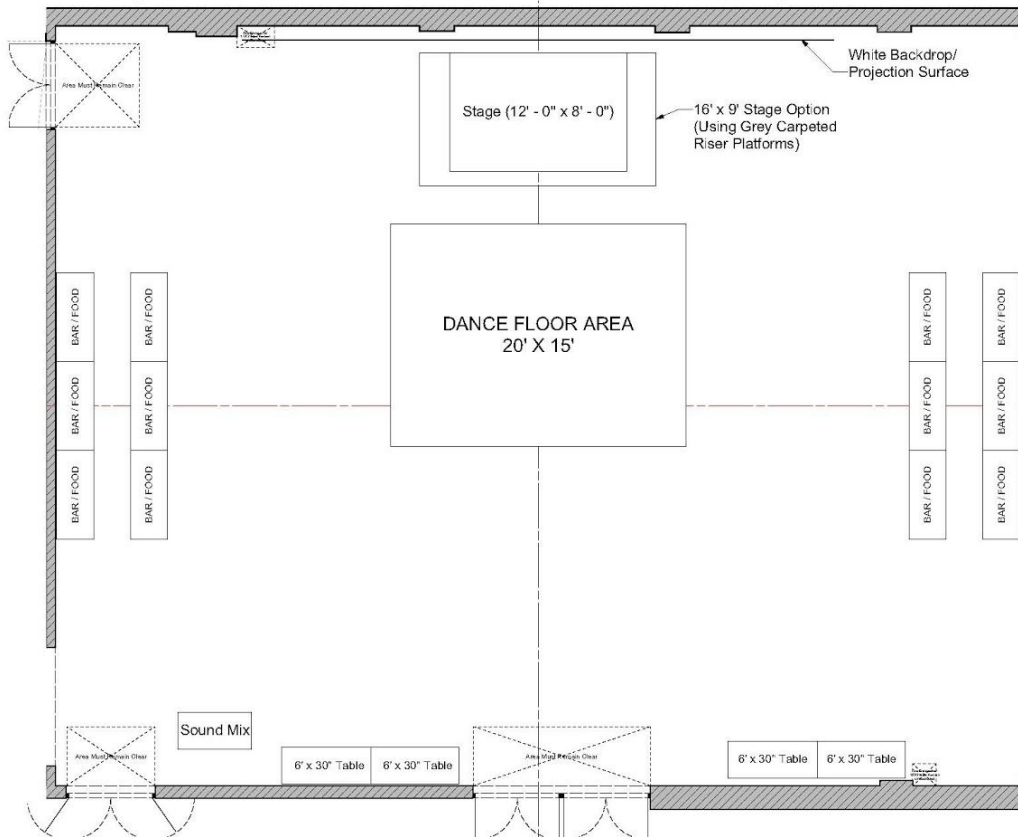
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4 - 7 PM - Load In

7 -11 PM - Event: Great Hall & Sprenger

11- 12 AM - Load Out

Sprenger Open Room Event - Capacity 280 Stage, Dance Floor, Food and Bars with Service, Projector Available



Ask about our nonprofits discounts
 Spaces include exclusive use of the Sprenger Theatre during the four hour event and a catering staging area. This package also includes three hours to load in and one hour to load out.

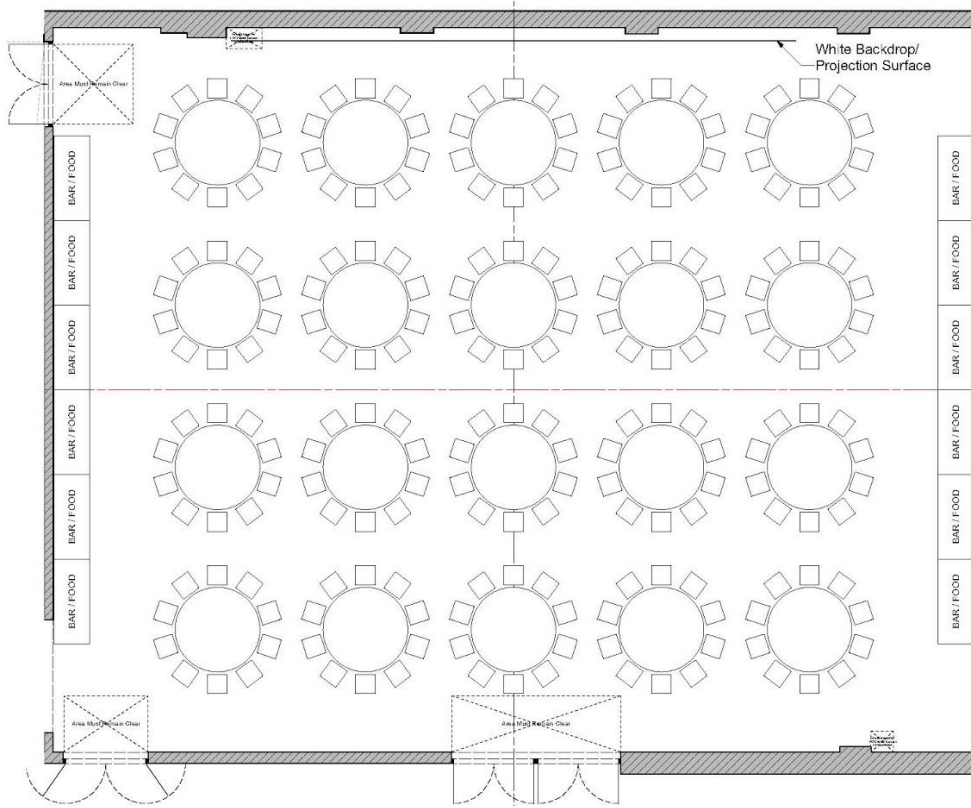
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- Lighting Technician
- Sound Technician
- Assistant Production Manager
- Special Events Manager
- Event lighting throughout the space
- Projector
- During/post event cleaning
- Final walk through with our Special Events Manager and Production Team

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4 - 7 PM - Load In
 7 - 11 PM - Reception: Sprenger Theatre
 11 - 12 AM - Load Out

**Gala/Seated Fundraiser - 200 Seated (20 Tables)
Buffet Bar and Food Tables**





Spaces include exclusive use of Lab II during this four hour event. This package also includes one hour to load in and out.

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- Lighting Technician/ Sound Technician
- Assistant Production Manager
- Special Events Manager
- Projector

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5 - 6 PM - Load In

6 - 9 PM - Meeting

9 - 10 PM - Load Out

(requesting floor plan of lab II)

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A: We offer special Nonprofit pricing that includes a 25% off discount from our normal rates.

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A: We require that you are renting the Sprenger or Lang Theatre, one of our catering staging areas, and the Great Hall in order to have a maximum of 400 guests.

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A: The building best accommodates events with 150-200 guests.

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A: No, the building does not have any equipment, sound systems or decorative lighting.

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A: For many events, load-in takes 3-4 hours. Load-out takes approximately 2 hours, but usually 1 hour. More complex events will take additional time. We require a minimum of 3 hours for load in. Be sure to confirm load-in and load-out times with vendors at the time of contract.

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A: You can do both events within the Atlas.

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A: Your caterer will need to turn over the Sprenger Theatre after the ceremony while your guests are having cocktails in the Great Hall. Depending on your guest count and the caterer you hire, your cocktail reception will need to be at minimum 1 hour and often longer to change over the set-up of the room.

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A: Please email events@atlasarts.org .

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A: Wedding Planners are not required. The Atlas requires that you provide an event day contact that is not part of the wedding party or immediate family. It is strongly suggested that you hire an experienced person to handle this aspect of your wedding. They can oversee your vendors, make sure your event stays on schedule and help prevent costly damages to the venue.

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A: We only allow LED candles.

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A: We do allow event hosts to provide their own alcohol through an approved supplier. Some caterers do not allow clients to provide their own alcohol, as they carry the license and liability for liquor